

Executive Director, Qatar National Library

Doha, Qatar

Qatar National Library seeks an outstanding and experienced leader to provide leadership, management, planning, policy and strategic direction for all aspects of the Library's operation.

Reporting to the Board of Trustees, the Executive Director will serve as a member of the Board and prepare and execute the Board's decisions. He/she will lead the Library to fulfill its role as a national entity with all its responsibilities, initiatives and obligations. The Executive Director will oversee the development of the Library's collection via the legal deposit of the national imprint and the acquisition of printed publications such as archival documents, audiovisual materials, unpublished documents, manuscripts, digital resources and recordings, as well as all associated technical operations, services and program development.

The Executive Director will also oversee the QNL Press, the Heritage Library, the Conservation and Digitization centers, international partnerships, and all activities that promote Qatar's heritage, increase access to historical resources and support projects that facilitate access to the world's cultural heritage in all its forms.

The Executive Director should possess a master's degree in Library and Information Science with an additional master's and/or doctoral degree (preferred). He/she will have 15 – 20 years of significant leadership experience in the cultural heritage sector, administering major national, research or academic libraries, and will demonstrate evidence of successful leadership in progressively responsible positions managing librarians and other staff. He/she will possess excellent organizational skills and a demonstrated ability to solve problems and manage complex workflows; strong commitment to working collaboratively in a multicultural society; excellent oral and written communications skills; excellent understanding of the role of technology in libraries; and a record of implementing high-level technology projects.

A complete application will include a curriculum vitae, a letter of application that addresses the responsibilities and requirements outlined in this leadership profile describing relevant experiences and interest in the position, and the names of five references with titles, mailing addresses, business/home telephone numbers and email addresses.

These materials should be sent via email to: qnled@qnl.qa

Review of applications will begin immediately and will continue until the position is filled. For fullest consideration, applicant materials should be received by 7 September 2019.

Early applicants may have the opportunity to speak with our representative during the IFLA conference in Athens on 24 – 30 August 2019. The position will be available in January 2020.

A position profile may be requested via: qnled@qnl.qa